

CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT

Committee	Decisions	Date for Action	Action Taken	Officer Responsible	Delete from future list
12/07/2023	<p>Internal Audit Service - Progress Report</p> <p>Information requested on an update on Ref.1638, Debtors Action, which had been put on hold.</p>	25/09/2024	Action Closed. A quarterly finance report has been created and goes through Overview and Scrutiny. This consists of a comparison of quarterly debts and payments received. This results in weekly reminder runs, chaser e-mails and phone calls, and liaising with both internal and external customers.	Internal Audit Manager	Yes
9/07/2024	<p>Internal Audit Peer Review Challenge Actions – Update</p> <p>To receive a further update on actions at the next Committee meeting.</p>	25/09/2024	<p>There were four actions that were due to be completed/implemented from the LGA Peer Review.</p> <p>One of these actions has been completed and the other three are in progress. Details are in the attached document on ‘LGA Peer Review actions - CGC Update September 2024’.</p>	Internal Audit Manager	No
9/07/2024	<p>Implementation of Internal Audit Actions</p> <p>Committee requested an update on the recruitment of Programme Manager.</p>	25/09/2024	Previous update still valid. Action part 1 completed by 31 October 2023 deadline. But progress now halted due to vacant Programme Manager post. Tasks are being	Internal Audit Manager	No

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			completed where possible within existing resource capabilities. Currently exploring external support to undertake a health check of the S106 process.		
N/A	<p>Constitution Review Working Group</p> <p>Constitution Review Working Group appointed at Annual Council on 22 May 2024.</p>	N/A	<p>First meeting held on 18 July 2024. Working Group has discussed a number of areas for review and consideration which included the role of Shadow Cabinet Members.</p> <p>Next meeting scheduled 17 September 2024. Working Group will meet with representatives from the Association of Democratic Services Officers to discuss the Terms of Reference for the Review and the work programme.</p>	Elections & Democratic Services Manager	No